



## Application for South South Cooperation a Grant to support NIE accreditation

Submission Date: 31.07.2019

Adaptation Fund Grant ID:

Country/ies: Mozambique

Implementing Entity: National Environment Management Authority (NEMA), Kenya

### A. Timeframe of Activity

Expected start date of support	01 JAN 2020
Completion date of support	30 September 2020

### B. Experience participating in, organizing support to, or advising other NIE candidates

Describe the type of support provided to other national institutions, relevant to the accreditation process

Year	Type of support provided	Outcome of the support	Country/ institution supported
2017 – 2019	<p>NEMA received south south grants to support the Environmental Management Agency (EMA) of Zimbabwe, as the nominated institution pursuing accreditation on behalf of Government of Zimbabwe and Malawi Environment Trust Fund (MEET) that was nominated for Accreditation by the government of Malawi. The support was to:</p> <ul style="list-style-type: none"> <li>a) Engage high level government officials to secure commitment from both countries to execute the Adaptation Fund South to South grant towards achieving accreditation for EMA and MEET.</li> <li>b) Technical support to identify and develop governance tools that meet the AF policies and guidelines standards.</li> <li>c) Share knowledge and experiences of the AF Programme design and implementation.</li> </ul>	EMA, Zimbabwe got AF Accreditation in 2019.	Zimbabwe

16th – 21st Sept. 2013	NEMA hosted a high level delegation on a learning mission from NEMC Tanzania to exchange knowledge on climate change adaptation.	The delegation was exposed to various experiences under the theme of climate change adaptation in NEMA and in other ministries and institutions.	Tanzania
16th and 18th March 2017	NEMA Mentored the Environmental Management Agency (EMA) from Zimbabwe and the Malawi Environmental Endowment Trust (MEET) Malawi.  The mentoring started with a high level activity to ensure high level government interactions, between the participating countries.	This high level engagement: <ul style="list-style-type: none"> <li>Secured commitment from both countries to execute the Adaptation Fund South to South grant towards achieving accreditation for EMA and MEET</li> </ul>	Zimbabwe Malawi
Nairobi on 27-29 November, 2017	Workshop held in Nairobi with Malawi and Zimbabwe teams. The objective was to: <ol style="list-style-type: none"> <li>Mentor MEET and EMA review their existing systems, procedures and documents.</li> <li>Support in the identification of documents for accreditation submission and</li> <li>Develop an action plan for gaps that needed to be addressed.</li> </ol>	NEMA shared its experiences during its AF Accreditation and GCF Accreditation journey. EMA and MEET <ol style="list-style-type: none"> <li>Gained skills and knowledge on how to review their existing systems, procedures and documents.</li> <li>EMA &amp; MEET resubmitted documentations as required by the AF Board.</li> <li>The two organizations initiated processes and integrated their internal policies to be in line with the national frameworks into their already submitted documents.</li> <li>EMA initiated engagement with the Zimbabwe's financial Department/ Focal Point/ DA.</li> <li>NEMA Kenya shared documents with EMA and MEET they had submitted to assist the applicants' develop and improve their own in order to adhere to AF Operational Policies and Guidelines and to obtain accreditation</li> </ol>	Zimbabwe Malawi

5 - 7 March 2019	<p>Training workshop took place to assist EMA and MEET develop governance tools that meet the AF policies and guidelines standards.</p> <p>NEMA also shared knowledge and experiences on programme design process that meet AF eligibility criteria</p>	<p>The following are the learning outcomes and strategic direction:</p> <p>Learning Outcomes</p> <ol style="list-style-type: none"> <li>1. Gaps identified during workshop held during workshop held in November 2017 were addressed. The two institutions seeking accreditation were able to identify the document required.</li> <li>2. Operational policies and governance tools that were not in place were developed and those in place that needed review were revised.</li> <li>3. Reviewed documents resubmitted to AF accreditation panel for further AF Accreditation consideration.</li> <li>4. EMA designated a focal person to deal with accreditation issues on daily basis</li> </ol>	Zimbabwe Malawi
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### C. Proposed activities to support NIE accreditation

Describe the activities to be undertaken to support the accreditation of NIE candidate(s) in the target country(ies)

<b>Proposed Support Activities</b>	<b>Expected Output of the Activities</b>	<b>Country/Institution to be Supported</b>	<b>Requested budget (USD)</b>	<b>Tentative timeline (Completion)</b>
MEETINGS	High level meetings between Mozambique DA and NEMA on the roadmap on how to execute the mentorship programme. The application process is still at the foundational process. The proposed NIE applicant (FNDS) has gaps in its institutional policies that need to be reviewed to meet the AF standards. The policies include financial control policy and whistle blowing policy. There is need also for internal strategies and operational manuals like gender strategy, safeguards strategy, M\$E manual, internal audit manual. There is also need for establishment of committees and councils on ethics, fiscal council and audit committee.	National Sustainable Development Fund (FNDS)	12000	Jan 2020

IN COUNTRY WORKSHOP	<ul style="list-style-type: none"> <li>• Development of an action plan for managing accreditation application process.</li> <li>• Review of existing systems and procedures and documents.</li> <li>• Support identification of documents for accreditation submission.</li> <li>• Developing an action plan for gaps (if they exist)</li> <li>• The stakeholders that will be involved are largely internal stakeholders of the proposed NIE applicant, that is representatives of key operational departments the organisation, like the Finance, Audit, Monitoring and Evaluation, Procurement, Technical services, communication and climate Change. Other stakeholders will be the DA and relevant Government Ministries. Climate change experts will be incorporated during the workshop to give their technical expertise too. The gap identification will be done during the in_country workshops, by reviewing internal policies and documents. This process will give rise to a gap analysis, and an action plan on how to meet the gaps.</li> <li>• NEMA plans to carry out the mentorship programme within nine months. By the fourth month of the programme, the Botswana NIE should have submitted their accreditation application.</li> </ul>		14000	Mar 2020
POST REVIEW OF APPLICATION	<ul style="list-style-type: none"> <li>• Submission of the reviewed application to AF accreditation panel</li> </ul>		6200	June 2020
TRAINING WORKSHOP	<ul style="list-style-type: none"> <li>• Development of governance tools: financial risk management, grievance redress management, social safeguards, gender, anti - corruption, M&amp;E</li> <li>• NEMA, in her mentorship programme with Zimbabwe, developed a training module/materials for accreditation support. NEMA intends to use these materials to train interested NIE applicants.</li> </ul>		14000	May 2020
Other type of support requested (please describe)	<ul style="list-style-type: none"> <li>• Implementing Entity Management Fee (8.5%)</li> </ul>		3800	Jan – September 2020

<b>Total Grant Requested (USD)</b>	<b>50000</b>	
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#### **D. Implementing Entity**

This request has been prepared in accordance with the Adaptation Fund Board's procedures

<b>Head of Implementing Entity</b>	<b>Signature</b>	<b>Date (Month, day, year)</b>	<b>Implementing Entity Contact Person</b>	<b>Telephone</b>	<b>Email Address</b>
Wangare Kirumba Head, AF/GCF Programmes  National Environment Management Authority (NEMA) Kenya	Wangare	31.07.2019	Wangare Kirumba	+254712815514	wkirumba@nema.go.ke

#### **E. Record of request of support on behalf of the government**

Provide the name and position of the government official, the Designated Authority of the Adaptation Fund, and indicate date of endorsement. If the proposed support targets more than one country, list the officials requesting support for all the participating countries. The request letter(s) should be attached as an annex to the application.

<i>(Enter Name, Position, Ministry)</i>  Sheila Santana Afonso Permanent Secretary Republica de Mocambique Ministerio Da Terra, Ambiente E Desenvolvimento Rural (MITADER)	<i>Date: 11 April 2018</i>
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REPÚBLICA DE MOÇAMBIQUE  
MINISTÉRIO DA TERRA, AMBIENTE E DESENVOLVIMENTO RURAL  
(MITADER)

Maputo, 11/04/2018

To: The Adaptation Fund Board  
c/o Adaptation Fund Board Secretariat  
Email: [afbsec@adaptation-fund.org](mailto:afbsec@adaptation-fund.org)  
Fax: +1 202 522 3240/5

Ofício no. 110/MITADER/GM/019-01/18

**Subject:** Endorsement for support in NIE accreditation

In my capacity as Designated Authority (DA) for the Adaptation Fund (AF) in Mozambique, I confirm that the National Environment Management Authority (NEMA) from Kenya, has been requested by my government to support the process of accreditation of our National Implementing Entity for the Adaptation Fund in Mozambique.

Accordingly, I am pleased to endorse the grant proposal submitted by the National Sustainable Development Fund (FNDS) in Mozambique for funding from the Adaptation Fund.

However, it is worth noting that FUNAB (National Environment Fund), which was the previous NIE was extinguished, having been passed its portfolio to the FNDS, the current NIE of Mozambique.

Thus, the contact persons to the Adaptation Fund in the FNDS will henceforth become the following:

1. Júlio Costa (Board Member)
2. Dalfino Guila (Grant Adviser)

Sincerely,

Sheila Santana Afonso

Permanent Secretary

